

Purpose

Progress Review Panels review trainees' progress and **make evidence-based progression and completion decisions.**

Progress Review Panels play an essential role in ensuring the **integrity and transparency of decisions** about trainee progress.

Pain point

Supervisors made decisions alone, which could feel biased

Strained relationships made open, supportive conversations harder

Harder for supervisors to balance teaching with assessment

Raised **concerns about fairness** in decision making

Solution

A **panel of experts** review trainee progress together

They use **evidence collected over time**, not just one person's opinion

This ensures decisions are **fair, well-rounded and transparent**

Benefits

- **Diverse perspectives** from a variety of people involved in the training program
- **Shared-decision making** to provide a collaborative and supportive environment
- **Improved identification and early intervention** for trainees who require more support
- **Reduced bias** as decisions are made collectively and transparently, based on evidence

What this means in practice

- The panel **set-up model is tailored** to suit each training program
- Each program has a **primary panel** and may also use **secondary panels**
- Panels meet **regularly to review trainee progress**
- If needed, they set **conditions to help trainees improve**
- **Trainees show their progress** through learning, teaching and assessment tasks
- **Supervisors recommend outcomes** to the panel using completed progress reports
- **Trainees view decisions and conditions** in the Training Management Platform (TMP)



Here are the key resources to support Progress Review Panels, organised in a recommended order and tailored to the needs of your role.



All roles – start here to build a baseline of understanding

Progress Review Panels workshop series

1. [Overview and definition](#)
2. [How it works](#)
3. [What this means for different roles](#)
4. [How it looks in TMP](#)
5. [Differences compared to PREP](#)
6. [Conditions in training](#)
7. [Training support pathway](#)
8. [Programmatic assessment](#)

Total time – 33 mins



Committee and panel members – recommended order

- [Progress Review Panel guide](#) (core document)
- [Planning checklist](#)
- [Agenda](#) and [minutes](#) (templates for secondary panels)
- [Calibration pack](#) (for running calibration sessions)
- [Case studies – Basic Training](#) (practical application)
- [Case studies – Advanced Training](#) (practical application)
- [Secondary panel Terms of Reference](#) (relevant to secondary panels only)

Total time – 1-2 hours



TMP instructions – role specific

Trainees

- [Trainee guide](#)
- [Interactive “try it” experiences](#)

Supervisors

- [Supervisor guide](#)

Panel members

- [Panel member guide](#)
- [Interactive “try it” experiences](#)

Total time – 20 mins