NEW CURRICULA

Learning, teaching, and assessment programs

Advanced Training in Dermatology

RACP
Specialists. Together

About this document

The new Advanced Training in Dermatology curriculum consists of curriculum standards and learning, teaching, and assessment (LTA) programs.

This document outlines the Advanced Training in Dermatology LTA programs for trainees and supervisors. It should be used in conjunction with the Advanced Training in Dermatology curriculum standards.

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Program overview

CURRICULUM STANDARDS

The curriculum standards are summarised as 15 learning goals. The learning goals articulate what trainees need to be, do and know, and are assessed throughout training.

BE	1. Professional behaviours
DO	2. Team leadership 3. Supervision and teaching 4. Clinical assessment and management 5. Investigations and procedures 6. Communication 7. Care of acutely unwell dermatological patients 8. Quality improvement 9. Virtual care
KNOW	10. Foundations and clinical sciences of dermatology 11. Paediatric dermatology 12. Medical dermatology 13. Skin tumours and skin cancers 14. Procedural dermatology 15. Dermatology treatments

LTA STRUCTURE

The learning, teaching, and assessment (LTA) structure defines the framework for delivery and trainee achievement of the curriculum standards in the program.

The program is structured in three phases. These phases establish clear checkpoints for trainee progression and completion.



Entry criteria

Prospective trainees must have:

- completed RACP Basic Training, including the Written and Clinical Examinations
- general medical registration with the Medical Board of Australia if applying in Australia, or a medical registration with a general scope of practice with the Medical Council of New Zealand and a practising certificate if applying in Aotearoa New Zealand.
- an Advanced Training position in an RACP-accredited training setting or network or an approved non-core training position.

LTA PROGRAMS

The LTA programs outline the strategies and methods to learn, teach, and assess the curriculum standards.

Entry

1 training application

Learning

Minimum 48 months FTE professional experience

Developmental and psychosocial training (paediatrics and child health only)

1 rotation plan per rotation

1 logbook

1 NZDSI Annual Scientific meeting attendance

1 360˚ Appraisal per phase (3 total across the program)

RACP Advanced Training Orientation resource

RACP Supervisor Professional Development Program

RACP Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource

RACP Health Policy, Systems and Advocacy resource

3 publication submissions (recommended)

Recommended resources

Teaching

2 supervisors per rotation

1 research project supervisor

Assessment

12 learning captures per 12-months ~ 1 per month

12 observation captures per 12-months ~ 1 per month

4 progress reports per 12 months ~ 1 per 3 months

1 research project

About the program

Purpose of Advanced Training

The RACP offers Advanced Training in 33 diverse medical specialties as part of Division, Chapter, or Faculty training programs.

The purpose of Advanced Training is to develop a workforce of physicians who:

- have received breadth and depth of focused specialist training, and experience with a wide variety of health problems and contexts
- are prepared for and committed to independent expert practice, lifelong learning, and continuous improvement
- provide safe, quality health care that meets the needs of the communities of Australia and Aotearoa New Zealand.

Overview of specialty

Dermatology is concerned with the diagnosis and treatment of diseases of the hair, nails, and skin. Dermatologists treat patients of all ages, from infants and children to adolescents and adults. Dermatology involves, but is not limited to:

- the study, research, and diagnosis of cancers, cosmetic and ageing conditions, diseases, and disorders of the hair, nails, and skin, and the genital and oral mucous membranes
- the investigation and management of these conditions through the application of expert knowledge and skills in clinical diagnosis, dermatopathology, immunotherapy, laser therapy, performing cosmetic and dermatologic surgery, photodynamic therapy, phototherapy, the prescribing of topical and systemic medications, and the use of energy-based devices.

Dermatologists provide holistic, patient-centred care, participate in multidisciplinary teams, and provide expert consultation and advice to primary care practitioners and medical and surgical colleagues. They work flexibly across inpatient, outpatient, and virtual platform settings. The specific nature of care provided by dermatologists includes, but is not limited to:

- **specialist clinical and diagnostic skills.** Dermatologists have an expert understanding of the structure and function of the skin in health and disease, and require detailed knowledge of the aetiology and pathogenesis, clinical features, differential diagnosis, epidemiology, histopathology, investigations, and prognosis of skin conditions. Dermatologists are also astute observers and physicians. They require good clinical history taking and examination skills to achieve accurate diagnoses.
- **management of skin disorders across the lifespan.** Dermatologists must understand benign and malignant tumours of the skin and their management, and have expertise in the use of dermoscopy and in the diagnosis and management of skin conditions. Dermatologists must also have broad experience of medical specialities, as skin diseases are often complicated by or associated with systemic comorbidities and medication use.
- **use of procedural and surgical skills.** For dermatologists, the accurate diagnosis of skin diseases / lesions requires thorough clinical examinations and, in selected cases, the use of biopsies to obtain histopathology. These elements form essential

initial steps leading to the appropriate selection of therapeutic procedures, and are therefore a prerequisite to proper management in procedural dermatology.

Dermatologists provide person-centred care with a focus on communication, respect, and advocacy, including:

- raising awareness of skin cancer risks
- helping treat and manage conditions including inflammatory, infectious, autoimmune, oncological, and genetic skin disorders, such as acne, alopecia, eczema, psoriasis, skin cancer, and vitiligo
- an understanding of the impact of chronic skin disorders on cultural, mental, and spiritual wellbeing.

Some of the key professional skills and qualities dermatologists embody include:

- **the ability to work sensitively with a variety of patients.** Dermatologists appreciate the differences in the presentation of skin conditions in patients of different ethnic origins and all age groups, and develop an ability to care for children suffering with dermatological conditions, and their families, in a professional and empathetic manner.
- **strong communication skills.** Dermatologists must develop a personable interviewing technique and an ability to relate to patients from all walks of life. It is also essential that they appreciate when referral to a more appropriate or more qualified practitioner in a particular subspecialty is necessary.
- **managing resources for the benefit of patients and communities.** Dermatologists apply a biopsychosocial approach to ensure the delivery of cost-effective, efficient, and safe care for the benefit of their patients and communities.
- **applying a scholarly approach.** Dermatologists conduct academic research, following standard research principles (such as ethics, conflicts of interest, and methods), to discover better ways of understanding, diagnosing, treating, and preventing disease. They apply research to improve the treatment and management of patients.

Supervising committee

The program is supervised by the Training Program Committee in Dermatology.

Qualification

Trainees who successfully meet the completion standards and criteria of this program will be awarded Fellowship of the Royal Australasian College of Physicians (FRACP).

Learning goals and progression criteria

Learning, teaching, and assessment structure

The learning, teaching and assessment structure defines the framework for delivery and trainee achievement of the curriculum standards in the Advanced Training program.

Advanced Training is structured in three phases. These phases will establish clear checkpoints for trainee progression and completion.

1	**Specialty foundation**	• Orient trainees and confirm their readiness to progress in the Advanced Training program. • Minimum 12 months full-time equivalent
2	**Specialty consolidation**	• Continue trainees' professional development in the specialty and support progress towards the learning goals. • Minimum 12 months full-time equivalent
3	**Transition to Fellowship**	• Confirm trainees' achievement of the curriculum standards, completion of Advanced Training, and admission to Fellowship. • Support trainees' transition to unsupervised practice. • Minimum 24 months full-time equivalent



Figure: Advanced Training learning, teaching, and assessment structure for Dermatology training.

- An **entry decision** is made before entry into the program.
- **Progress decisions**, based on competence, are made at the end of the specialty foundation, specialty consolidation and mid-way through the Transition to Fellowship phases of training.
- A **completion decision**, based on competence, is made at the end of the training program, resulting in eligibility for admission to Fellowship.



Advanced Training is a **hybrid time- and competency-based training program**. There is a minimum time requirement of full-time equivalent experience, and progression and completion decisions are based on evidence of trainees' competence.

Entry criteria

Entry attributes	Prospective trainees can demonstrate:
	• a commitment and capability to pursue a career as a dermatologist.
	• the ability and willingness to achieve the common learning goals for Advanced Training:
	  • team leadership
	  • supervision and teaching
	  • the professional behaviours, as outlined in the Competencies

Entry criteria	Prospective trainees must have: • completed RACP Basic Training, including the Written and Clinical Examinations • general medical registration with a general scope of practice with the Medical Council of New Zealand and a practising certificate if applying in Aotearoa New Zealand. • an Advanced Training position in an RACP-accredited training setting or network or an approved non-core training position.

Progression criteria

To progress to the next phase or to complete the program, trainees must demonstrate:

- the ability to plan and manage their learning and to complete their learning and assessment requirements in a timely manner
- achievement of the learning goals to the levels outlined in the learning goal progression criteria.

Training committees or delegated progress review panels will consider evidence supporting trainees' achievement of the progression criteria and make progress decisions.

If criteria have not been met, committees or panels may decide to place conditions on trainees' progression to the next phase of training or not to progress trainees until all criteria have been achieved.

Learning goals

The curriculum standards are summarised as **15** learning goals.

The learning goals articulate what trainees need to be, do, and know, and are assessed throughout training on a five-point scale. This scale determines the expected standard for each learning goal at the end of each training phase. Trainees must meet these standards to progress to the next phase or complete the program.

Learning and assessment tools are linked to the learning goals which allows trainees to demonstrate competence across each learning goal.

Levels	1	2	3	4	5
Be: Competencies (professional behaviours)	Needs to work on behaviour in **more than five domains** of professional practice	Needs to work on behaviour in **four or five domains** of professional practice	Needs to work on behaviour in **two or three domains** of professional practice	Needs to work on behaviour in **one domain** of professional practice	**Consistently** behaves in line with all 10 domains of professional practice
Do: Entrustable Professional Activities (EPAs)	Is able to **be present and observe**	Is able to **act with direct supervision**	Is able to **act with indirect supervision** (i.e., ready access to a supervisor)	Is able to **act with supervision at a distance** (i.e., limited access to a supervisor)	Is able to supervise others
Know: Knowledge guides	Has **heard of** some of the topics in this knowledge guide	**Knows the topics and concepts** in this knowledge guide	**Knows how to apply** this knowledge to practice	**Frequently shows they apply** this knowledge to practice	**Consistently** demonstrates application of this knowledge to practice

		Entry criteria	Progression criteria		Completion criteria
	Learning goals	Entry into training *At entry into training, trainees will:*	Specialty foundation *By the end of this phase, trainees will:*	Specialty consolidation *By the end of this phase, trainees will:*	Transition to fellowship *By the end of training, trainees will:*
Be	**1. Professional behaviours**	**Level 5** **consistently** behave in line with all 10 domains of professional practice	**Level 5** **consistently** behave in line with all 10 domains of professional practice	**Level 5** **consistently** behave in line with all 10 domains of professional practice	**Level 5** **consistently** behave in line with all 10 domains of professional practice
Do	**2. Team leadership:** Lead a team of health professionals	**Level 2** is able to act with direct supervision	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**3. Supervision and teaching:** Supervise and teach professional colleagues	**Level 1** is able to present and observe	**Level 2** is able to act with direct supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**4. Clinical assessment and management:** Clinically assess and manage the ongoing care of patients	**Level 1** is able to present and observe	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**5. Investigations and procedures:** Plan, prepare for, perform, interpret, and provide aftercare for important practical procedures and investigations	**Level 1** is able to present and observe	**Level 2** is able to act with direct supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**6. Communication:** Communicate effectively and professionally with patients, carers, families, health professionals, and other community members engaging with health service	**Level 3** is able to act with indirect supervision	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**7. Care of acutely unwell dermatological patients:** Assess, triage, and manage the early care of acutely unwell dermatological patients	**Level 2** is able to act with direct supervision	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**8. Quality improvement**: Identify and address failures in health delivery	**Level 2** is able to act with direct supervision	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance	**Level 5** be able to supervise others
Do	**9. Virtual care:** Provide virtual care for dermatology patients or virtual dermatology advice to referrers	**Level 1** is able to present and observe	**Level 2** is able to act with direct supervision	**Level 3** is able to act with indirect supervision	**Level 4** is able to act with supervision at a distance
Know	**10. Foundations and clinical sciences of dermatology**	**Level 1** have heard of some of the topics in this knowledge guide	**Level 2** know the topics and concepts in this knowledge guide	**Level 3** know how to apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice

		Entry criteria	Progression criteria		Completion criteria
	Learning goals	Entry into training *At entry into training, trainees will:*	Specialty foundation *By the end of this phase, trainees will:*	Specialty consolidation *By the end of this phase, trainees will:*	Transition to fellowship *By the end of training, trainees will:*
	11. Paediatric dermatology	**Level 1** have heard of some of the topics in this knowledge guide	**Level 3** know how to apply this knowledge to practice	**Level 4** frequently show they apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice
	12. Medical dermatology	**Level 1** have heard of some of the topics in this knowledge guide	**Level 2** know the topics and concepts in this knowledge guide	**Level 4** frequently show they apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice
	13. Skin tumours and skin cancer	**Level 1** have heard of some of the topics in this knowledge guide	**Level 2** know the topics and concepts in this knowledge guide	**Level 4** frequently show they apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice
	14. Procedural dermatology	**Level 1** have heard of some of the topics in this knowledge guide	**Level 2** know the topics and concepts in this knowledge guide	**Level 4** frequently show they apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice
	15. Dermatology treatments	**Level 2** know the topics and concepts in this knowledge guide	**Level 3** know how to apply this knowledge to practice	**Level 4** frequently show they apply this knowledge to practice	**Level 5** consistently demonstrate application of this knowledge to practice

Developmental & psychosocial training (paediatric and child health division)

Purpose

Developmental and Psychosocial (D&P) Training assists trainees to develop a sophisticated understanding of child development, encompassing physical, cognitive, emotional, behavioural and social areas, which should be gained from the perspective of the child within the family and in the context of the community.

A mandatory period of D&P Training for all paediatricians was introduced to ensure that the changing nature of paediatric practice is reflected in the training programs. D&P is a requirement for all paediatric trainees to receive FRACP and may be completed during either Basic or Advanced Training.

Review of D&P

The College is working to redefine how D&P training will be embedded in the new training programs. This will include defining learning goals, and new options for trainees to achieve these learning goals, which will be embedded into the Basic and Advanced Training programs.

Alternative options for completing D&P training and a timeline for implementation will be communicated when available. New D&P requirements will be developed, and any updates will be included in the relevant curricula standards and learning, teaching and assessment programs. Trainees and supervisors will be informed of updates with sufficient notice of any changes to ensure no disadvantage.

Until alternatives are available, **it is important that trainees plan to complete the requirement for D&P training through one of the time-based options currently available, to ensure eligibility for admission to Fellowship on completion of the requirements of Advanced Training.** Trainees must satisfactorily complete this requirement to be eligible for admission to Fellowship under the Paediatrics & Child Health Division.

Aotearoa New Zealand

Requirement
The Developmental and Psychosocial (D&P) requirement can be met by completing a 3 month full-time equivalent rotation in relevant specialties or by documenting the management of suitable cases in a logbook.
Options available
Option A: 3 month FTE rotation The specialties listed below outline the suitable rotations to meet this requirement. • Adolescent medicine • Child protection and adolescent psychiatry • Community paediatrics • Developmental/behavioural paediatrics • Disability/rehabilitation paediatrics

Rotations not suitable for D&P Training:

- Paediatric gastroenterology*
- Paediatric neurology**

* Exceptions may be possible if rotation is specifically designed to have a D&P Training focus. However, this would be unlikely in Basic Training and would require specific prospective approval.

** Rotation usually not possible unless there is significant developmental focus. Not possible at SHO level.

These areas reflect a holistic approach to the health problems of children and young people. An understanding of the roles and inter-relationships of many allied health and community-based services, in a way that distinguishes them from experience in organ-based specialties, is required.

Option B: documentation of suitable cases in a logbook

Alternatively, trainees can gain the required training by managing suitable cases over a longer period with appropriate supervision. All training must be documented in a logbook.

Trainees must keep a record of at least 12 cases they have personally managed under supervision.

Logbook entries must cover a range of conditions:

- developmental problems, with a focus on the response of parents, families and caregivers to the diagnosis and ongoing care of the child with special needs.
- pervasive developmental disorders.
- general learning disability — the behaviour problems that arise secondary to this condition.
- chronic illness — behavioural and psychological problems resulting from chronic illness, and parent and family difficulties resulting from chronic conditions, such as diabetes, epilepsy, chronic arthritis, chronic respiratory disease, physical disability and childhood cancer.
- common behavioural paediatric problems such as enuresis, encopresis, sleep disturbance, eating difficulties, attention deficit and hyperactivity disorder, conduct disorder, anxiety, depression, and pre-school behavioural adjustment disorders.

Trainees are to provide a summary of the issues involved in each case and how they were managed. Copies of clinical letters are not appropriate.

Cases will generally accumulate over a 2-year period and each case record must be signed by the supervisor.

Resources

Psychosocial Logbook example text (PDF)
Psychosocial Logbook template (XLS)

Australia

Requirement

Developmental & psychosocial (D&P) training is currently a time-based requirement consisting of a minimum of six months full-time equivalent (FTE) in one or more of the following areas:

- Developmental/behavioural paediatrics
- Community paediatrics
- Disability/rehabilitation paediatrics
- Child and adolescent psychiatry
- Child protection
- Palliative medicine

These areas reflect a holistic approach to the health problems of children and young people. An understanding of the roles and inter-relationships of many allied health and community-based services, in a way that distinguishes them from experience in organ-based specialties, is required.

Options available

Approved training options

- **Option A: A prospectively-approved psychosocial training position (6 months full-time equivalent).** This can be completed as:
    - 2 x 3-month terms, or
    - 1 x 6-month block, or
    - a continuous part-time position, such as 2.5 days a week for 12 months (A conglomerate of experience for shorter time periods adding up to 6 months will not be accepted.)
-
- **Option B: A prospectively approved rural position (6 months full-time equivalent).** Complete the 6 months of training comprised of a documented weekly program in the psychosocial training areas with an appropriate level of supervision.
-
- **Option C: Attendance at a prospectively-approved clinic AND completion of an approved learning module.** The D&P training requirement can be completed in one of these formats:
    - 2 x sessions a week for 18 months, or
    - 1 x session a week for 3 years

  An approved clinic is determined to be a clinic where other health and/or educational professionals are involved, and supervision is directed by a paediatrician who is experienced in one or multiple areas of D&P Training, such as behaviour, development, rehabilitation and child protection.

  The approved learning module may be **one** of the following:
    - Evidence of attendance at a lecture series at a recognised institution, related to the D&P Training areas; or
    - 3 x referenced case reports/essays demonstrating comprehensive understanding of 3 different issues in the areas of psychosocial training – for example rehabilitation or community paediatrics (1500 to 2000 words each); or
    - Completion of the Griffith Mental Developmental Scales course.

  Other prospectively approved modules may be considered.

Aotearoa New Zealand and Australia

How to complete it

Trainees must provide details of how they completed the Developmental & Psychosocial (D&P) training requirement by submitting information via TMP as a Learning theme.

To do this, trainees must:

1. Nominate the corresponding requirement option that was completed
2. Provide relevant supporting details. This may include:
    - referencing the rotation plan if the training was completed as part of an applicable subspecialty term.
    - describing the approved rural or clinic-based setting.
    - listing the approved learning module undertaken and associated evidence (e.g. attendance records, case reports).
    - upload completed documentation as required.

How to apply

Contact dermatology@racp.org.nz to apply for approval of D&P Training.

Resources

Developmental and Psychosocial Training Supervisor's Report form (DOC)

Learning, teaching, and assessment requirements

Overview

Requirements over the course of training

What do trainees need to do?	When do trainees need to do it?
Entry	
1 training application	At the start of the specialty foundation phase.
Learning	
Minimum 48 months full time equivalent (FTE) professional experience	• Complete a minimum 12 months FTE for the Specialty foundation phase • Complete a minimum 12 months FTE for the Specialty consolidation phase • Complete a minimum 24 months FTE for the Transition to Fellowship phase
Developmental and psychosocial training	Before the end of Advanced Training, if not completed during Basic Training.
1 logbook	Before the end of Advanced Training.
1 NZDSI Annual Scientific meeting attendance	Before the end of Advanced Training.
3 360˚ Appraisal	One per phase of training.
RACP Advanced Training Orientation resource	During the first 6 months of the specialty foundation phase.
RACP Supervisor Professional Development Program	Before the end of Advanced Training.
RACP Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource	Before the end of Advanced Training, if not completed during Basic Training. Recommended completion before the specialty consolidation phase.
RACP Health Policy, Systems and Advocacy resource	Before the end of Advanced Training. Recommended completion before the transition to fellowship phase.
1 NZDSI Annual Scientific meeting presentation	Recommended completion over the course of Advanced Training.
3 publication submissions	Recommended completion over the course of Advanced Training.
Recommended resources	Recommended completion over the course of Advanced Training.
Teaching	
Nominate 1 research project supervisor	Recommended to be nominated before the specialty consolidation phase.
Assessment	
1 research project	Before the end of Advanced Training. Recommended submission during the penultimate year of training.

Requirements per 12 months FTE

What do trainees need to do?	When do trainees need to do it?
Learning	
1 rotation plan per rotation	At the start of (or prior to starting) the rotation.
Teaching	
Nominate 2 supervisors per rotation	At the start of each accredited or approved training rotation.
Assessment	
12 learning captures	Minimum 1 per month.
12 observation captures	Minimum 1 per month.
4 progress reports	Minimum 1 every 3 months.

Entry

Training application

Requirement
1 x training application, at the start of the specialty foundation phase.
Purpose
The training application supports trainees to: • confirm that they meet the program entry criteria • provide essential details for program enrolment, ensuring compliance with RACP standards • establishes a formal foundation for their training pathway, enabling access to program resources and support The application form will be reviewed by the RACP staff. Trainees will be able to track the status of your application through the College's new Training Management Platform (TMP). Trainees can submit rotation plans and complete assessments while waiting for their application to be approved.
How to apply
Trainees are to submit a training application for the program using TMP.

Learning

Learning blueprint

This high-level learning program blueprint outlines which of the learning goals the learning requirements *could align* and *will align* with.

Learning goals	Professional experience	Logbook	Paediatric Life Support course Adult Life Support course	Laser safety course	360˚ Appraisal	Attend and present at the NZDSI ASM	Publications (recommended)
1. Professional behaviours	Will align	Will align	Will align	Will align	Will align	Will align	Will align
2. Team leadership	Could align	Could align	Will align	Will align	Could align	x	x
3. Supervision and teaching	Could align	Could align	x	x	Could align	Will align	x
4. Clinical assessment and management	Could align	Will align	Will align	x	Could align	Will align	Could align
5. Investigations and procedures	Could align	Will align	Could align	Will align	x	Could align	Could align
6. Communication	Could align	Will align	Will align	Will align	Could align	Will align	x
7. Care of an acutely unwell dermatological patient	Could align	Could align	Will align	Will align	x	Could align	x
8. Quality improvement	Could align	Could align	x	Will align	x	Could align	Could align
9. Virtual care	Could align	Could align	x	Could align	x	Could align	x
10. Foundations and clinical sciences of dermatology	Could align	Will align	x	Will align	x	Could align	Could align
11. Paediatric dermatology	Could align	Will align	x	Could align	x	Could align	Could align

Learning goals	Professional experience	Logbook	Paediatric Life Support course Adult Life Support course	Laser safety course	360˚ Appraisal	Attend and present at the NZDSI ASM	Publications (recommended)
12. Medical dermatology	Could align	Will align	x	Could align	x	Could align	Could align
13. Skin tumours and skin cancer	Could align	Will align	x	Could align	x	Could align	Could align
14. Procedural dermatology	Could align	Will align	Will align	Will align	x	Could align	Could align
15. Dermatology treatments	Could align	Will align	x	Will align	x	Could align	Could align

Professional experience

These requirements can be completed in any sequence over the course of training.

Professional experience

- Complete at least 48 months of relevant professional experience in approved rotations.

Location of training

- Complete training in at least 2 different accredited training settings in Aotearoa New Zealand.
- Complete at least 24 months of training in Aotearoa New Zealand and it is preferable that 36 months of training is completed in Aotearoa, New Zealand.
- A minimum of 12 months of training at an approved training site overseas, in the Transition to Fellowship phase of training.

Experiential training

- 48 months of relevant professional experience in:
    - 36 months in core Dermatology advanced training, of which 24 months ^ must be in Aotearoa New Zealand, in at least 2 different training settings.

^*preferable that 36 months of training is completed in Aotearoa New Zealand.*

    - 12 months minimum training in advanced subspecialty^^ at an approved training site overseas, in the Transition to Fellowship phase including but not limited to:
        - Advanced cosmetic dermatologic surgery energy devices & minimally invasive procedures
        - Advanced medical dermatology
        - Dermatopathology
        - Advanced surgery/ Mohs Micrographic Surgery
        - Cutaneous Oncology
        - Paediatric Dermatology
        - Photobiology and phototherapy
        - Research relevant to Dermatology (2 clinical sessions/half days per week)
        - Allergy / contact dermatitis

^^*maximum of 12 months in any one subspecialty area. Trainees can complete this requirement in more than one subspecialty area.*

Rotation plan

Requirement
1 x rotation plan per rotation.
Description
The rotation plan is a work-based tool to document details of a training rotation and how a trainee intends to cover their program learning goals over the rotation period.
Purpose
The rotation plan helps trainees evaluate their learning gaps, curriculum needs, and local opportunities to meet expected standards. It is validated by College staff to ensure it aligns with the professional experience requirements for the program.
How to complete it
Trainees can submit a rotation plan in TMP under the training plan tab. Trainees undertaking their first rotation of their training program must select the following checkbox, 'The rotation start date is also the start date of my Training Program' to record the start date for their training program. If a trainee is expecting a learning goal to be covered during a rotation, select 'yes' for 'coverage offered' and outline the learning opportunities available. This information will be used by supervisors and overseeing RACP training committee to determine the relevance of the rotation to the program's professional experience requirements. Trainees should upload a copy of the position description and any other supporting information that outlines the training position being undertaken. This should include regular/weekly activities that the trainee will be undertaking during the rotation (e.g. timetable). Trainees can also set custom goals to define personal objectives that they want to achieve during the rotation. These goals should be measurable and align with the trainee's professional objectives, skill gaps, or personal interests. Trainees need to nominate their rotation supervisors in the plan, and they will need to approve the plan in TMP via 'my assigned actions'. For more information on how to complete a rotation plan review the training resources.

Logbook requirement

Requirement
1 x logbook completed over the course of Advanced Training.
Description

The logbook is a learning tool that helps trainees capture data about and reflect on specific workplace experiences. At the end of Advanced Training, the logbook should contain a cumulative record of:
• dermatological paediatric cases (recommended minimum 100 cases)
• dermatological surgery cases (recommended minimum 160 cases) of which there are recommended minimum of:
  ◦ 5 flaps
  ◦ 5 graft procedures
• cases seen during 4 x 1-month periods
• other procedures
• patch testing (recommended minimum 10 cases)
• it is recommended trainees complete 15 half-days diagnosing and treating patients with sexually transmitted infectious and diseases of genitalia, and record this in their logbook

How to complete it
Trainees can use the logbook template to record data and reflect on workplace experiences. The logbook can be submitted via TMP under the assessment requirements tab.

Annual Scientific Meeting New Zealand Dermatological Society Inc. attendance

Requirement
Attend the NZDSI Annual Scientific Meeting once over the course of training. It is recommended that trainees present at the NZSDI Annual Scientific Meeting.
Description
New Zealand Dermatological Society Incorporated Annual Scientific Meeting is a four-day meeting held in Aotearoa New Zealand and includes lectures given by international keynote speakers, presentations and workshops. It occurs annually. The provider is New Zealand Dermatological Society Inc (NZDSI), who is a RACP affiliated specialty society.
Purpose
National and/or international scientific meetings or conferences provide opportunities for trainees to acquire the latest information in dermatology. It provides a chance to review and update trainees' knowledge, including networking opportunities. It can also be useful to meet training requirements such as certain details within knowledge guides.
How to complete it
Trainees will need to submit their registration for the relevant meeting or conference to Dermatology@racp.org.nz

360˚ Appraisal

Requirement
1 x 360° Appraisal to be completed per phase of training (3 total across the training program)
Description
The 360° Appraisal is a workplace-based assessment that gathers feedback on the ten domains of professional practice (Learning Goal 1: Professional behaviours) from a range of colleagues across the workplace.
Purpose
The 360° Appraisal supports trainee reflection and professional development by collecting feedback from colleagues in different workplace roles and contexts. Feedback is de-identified and reviewed with the trainee's Rotation Supervisor to support ongoing learning, development, and professional conversations.
How to complete it
The 360° Appraisal is a three-part process which involves the following steps: 1. **Self-questionnaire:** An online trainee self-assessment 2. **Colleague questionnaire:** An online colleague assessment which is emailed to approx. 10 colleagues of the trainee 3. **Feedback report:** Colleague responses are collated and feedback is de-identified and discussed with the trainee by their rotation supervisor. The following steps outline the process using the online survey platform and TMP: 1. The trainee completes the self-questionnaire on the survey platform. 2. RACP provides the trainee with a unique link to the colleague questionnaire. 3. The trainee distributes the colleague questionnaire link to approximately 10 colleagues. 4. Once responses have been collected, RACP prepares and emails a de-identified feedback report to the Rotation Supervisor. 5. The Rotation Supervisor reviews the report and meets with the trainee to discuss the feedback and identify professional development opportunities. 6. Following the meeting, the Rotation Supervisor provides the report to the trainee. 7. The trainee uploads the report to TMP to meet the training requirement.
Resources
• Self-questionnaire (completed by the trainee)

Publication submissions (recommended)

Requirement
Publications (recommended): • 2 Papers (recommended minimum) for publication in peer-reviewed journals over the course of your Advanced Training • 1 DermNet publications (recommended minimum) per phase over the course of training
Description
Publication submissions is a recommended learning activity. It is recommended that trainees submit a minimum of 2 papers in peer-reviewed journals over the course of Advance Training. It is also recommended that trainees submit 1 Dermnet publication per phase over the course of training.
Purpose
To develop and refine professional scientific writing competency through the publication of journal articles.
How to complete it
Trainees can submit journal publications to the Australasian Journal of Dermatology or other peer reviewed journals. For Dermnet NZ publications, contact volunteer@dermnetnz.org for topic titles and instructions.

Courses

Paediatric Life Support Course

Requirement
Paediatric Life Support course, once over the course of training (if not completed in Basic Training)
Description
Trainees who complete Basic Training in Adult Internal Medicine, would be required to complete a Paediatric Life Support course, once over the course of training. This requirement is to ensure that trainees have the skills to support patients requiring resuscitation. As Dermatology trainees come from the Basic Training divisional programs and treat both adult and paediatric patients in Dermatology training and practice. Courses completed should meet the level required by the New Zealand Resuscitation Councils recommended courses. Courses can run for approximately half a day (provider dependant). https://www.resus.org.nz/healthcare-resources/resuscitation-training/

Purpose
To ensure trainees have up to date skills in acute care, clinical management and emergency care learning goals. This is a vital part of the curriculum.
How to complete it
These courses are available in Aotearoa New Zealand and are not tied to one provider. They are required to be completed by many workforce settings as part of onboarding, as such many trainees will complete this as a part of their workplace responsibilities.

Adult Life Support Course

Requirement
Adult Life Support, once over the course of training (if not completed in Basic Training)
Description
Trainees who complete Basic Training in Paediatric and Child Health, would be required to complete an Adult Life Support course, once over the course of training. This requirement is to ensure that trainees have the skills to support patients requiring resuscitation. As Dermatology trainees come from the Basic Training divisional programs and end up seeing both adult and paediatric patients in Dermatology training and practice. Courses completed should meet the level required by the New Zealand Resuscitation Councils recommended courses. Courses can run for approximately half a day (provider dependant). https://www.resus.org.nz/healthcare-resources/resuscitation-training/
Purpose
To ensure trainees have up to date skills in acute care, clinical management and emergency care learning goals. This is a vital part of the curriculum.
How to complete it
These courses are available in Aotearoa New Zealand and are not tied to one provider. They are required to be completed by many workforce settings as part of onboarding, as such many trainees will complete this as a part of their workplace responsibilities.

Laser safety course (recommended)

Requirement
Laser safety course (it is suggested that this course be completed within the second phase of training)
Description
The Laser Safety Course is a requirement for any person to operate a laser. If the course is not completed trainees cannot operate lasers and only observe laser-based activities/procedures.

Purpose
To allow trainees to participate in laser activities/procedures.
How to complete it
The course can be completed in both online and face-to-face modes and should be completed through the trainee's employer recommended provider.

RACP Advanced Training Orientation resource

Requirement
1 x RACP Advanced Training Orientation resource, completed during the first 6 months of the specialty foundation phase.
Description
This resource is designed to orient trainees to Advanced Training. It covers areas such as transition to Advanced Training, training and assessment, and trainee support. It's a 'one-stop shop' that trainees can return to if they ever want to find a useful resource, or need a refresher on the supporting resources, policies, and systems available to them. Estimated completion time: 1-1.5 hours.
Purpose
The resource is intended to support trainees to successfully navigate their transition to Advanced Training and prepare for unsupervised practice as a specialist physician.
How to complete it
Trainees can complete the Advanced Training Orientation resource on RACP Online Learning. Trainees will receive a certificate of completion on RACP Online Learning when they complete the resource. Completion of this requirement will automatically update in TMP.

RACP Supervisor Professional Development Program

Requirement
1 x RACP Supervisor Professional Development Program (SPDP), consisting of 3 workshops, completed by the end of Advanced Training.
Description
The SPDP consists of 3 workshops: • Practical skills for supervisors • Teaching and learning in healthcare settings • Work-based learning and assessment See Supervisor Professional Development Program for more information on the program.
Purpose
This requirement aims to prepare trainees for a supervisory/educator role in the workplace and supports trainees' learning aligned with the "team leadership" and "supervision and teaching" learning goals.
How to complete it
Register for a supervisor workshop. Trainees can complete the SPDP in three ways: • Virtual workshops • Face-to-face workshops • Online courses. Workshops are free and presented by volunteer Fellows trained in SPDP facilitation.

RACP Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource

Requirement
1 x Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource, if not completed during Basic Training. Trainees must complete the resource by the end of their Advanced Training however it's recommended they complete it before the specialty consolidation phase.
Description
The Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource teaches best practice medicine for Aboriginal, Torres Strait Islander and Māori patients through reflection on the trainee's own cultural values and recognition of their influence on professional practice. Estimated completion time: 2 hours.

Purpose

This resource supports trainees' learning aligned with the "professional behaviours" learning goal. Specialist training requires trainees to:

- examine their own implicit biases
- be mindful of power differentials
- develop reflective practice
- undertake transformative unlearning
- contribute to a decolonisation of health services for Indigenous peoples

How to complete it

Trainees can complete the Australian Aboriginal, Torres Strait Islander and Māori Cultural Competence and Cultural Safety resource on RACP Online Learning.

Trainees will receive a certificate of completion on RACP Online Learning when they complete the resource. Completion of this requirement will automatically update in TMP.

RACP Health Policy, Systems and Advocacy resource

Requirement

1 x RACP Health Policy, Systems and Advocacy resource, completed by the end of Advanced Training.

Description

This resource has been designed for Advanced Trainees, as an introduction to health policy, systems, and advocacy.

Estimated completion time: 5 hours.

Purpose

The resource aims to support Advanced Trainees in meeting the health policy, systems, and advocacy professional standard and underpinning competencies outlined in their specialty curriculum, and to enable connections between Advanced Trainees' own practice and the nature and attributes of local, national, and global health systems.

How to complete it

Trainees can complete the RACP Health Policy, Systems and Advocacy resource on RACP Online Learning.

Trainees will receive a certificate of completion on RACP Online Learning when they complete the resource. Completion of this requirement will automatically update in TMP.

Recommended resources

- Paediatric Life Support Course (once over the course of training, for Adult Medicine trainees only, if not completed in Basic Training)
- Adult Life Support Course (once over the course of training, for Paediatrics & Child Health trainees only, if not completed in Basic Training)
- Laser safety course (recommended)
- RACP Communication Skills resource
- RACP Ethics resource
- RACP Introduction to Leadership, Management and Teamwork resource
- RACP Research Projects resource
- RACP eLearning resources
- RACP curated collections

Teaching

Supervision

Rotation supervisors

Trainees are to have 2 x supervisors per rotation:

- Core training in Aotearoa New Zealand:
    - Minimum of 1 supervisor per rotation who is a Fellow of the RACP in Dermatology
- Subspecialty training:
    - Minimum 1 supervisor, but preferably both, are dermatologists*

*May be a third/remote supervisor.

Nominating eligible supervisors

Trainees will be asked to nominate rotation supervisors as part of their rotation plan. Trainees are required to nominate eligible supervisors who meet the above requirements.

A list of eligible supervisors can be found on MyRACP. The list is not available for post-Fellowship trainees. Post-Fellowship trainees can contact us to confirm supervisor eligibility.

Research project supervisor

Trainees are to nominate 1 x research project supervisor over the course of Advanced Training. Recommended to be nominated before the specialty consolidation phase.

The research project supervisor guides trainees with their project choice, method, data analysis and interpretation, and quality of written and oral presentation.

More information about this role can be found in the Advanced Training research project guidelines.

Assessment

Assessment blueprint

This high-level assessment program blueprint outlines which of the learning goals *could be* and *will be* assessed by the assessment tools.

	Assessment requirements			
Learning goals	**Observation captures**	**Learning Captures**	**Progress reports**	**1 research project over the course of training**
1 Professional behaviours	Could assess	Could assess	Will assess	Will assess
2. Team leadership	Could assess	Could assess	Will assess	x
3. Supervision and teaching	Could assess	Could assess	Will assess	x
4. Clinical assessment and management	Could assess	Could assess	Will assess	x
5. Investigations and procedures	Could assess	Could assess	Will assess	x
6. Communication	Could assess	Could assess	Will assess	x
7. Care of an acutely unwell dermatological patient	Could assess	Could assess	Will assess	x
8. Quality improvement	Could assess	Could assess	Will assess	Could assess
9. Virtual care	Could assess	Could assess	Will assess	x
10. Foundations and clinical sciences of dermatology	Could assess	Could assess	Will assess	Could assess
11. Paediatric dermatology	Could assess	Could assess	Will assess	Could assess
12. Medical dermatology	Could assess	Could assess	Will assess	Could assess

	Assessment requirements			
Learning goals	**Observation captures**	**Learning Captures**	**Progress reports**	**1 research project over the course of training**
13. Skin tumours and skin cancer	Could assess	Could assess	Will assess	Could assess
14. Procedural dermatology	Could assess	Could assess	Will assess	Could assess
15. Dermatology treatments	Could assess	Could assess	Will assess	Could assess

Learning capture

Requirement
12 x learning captures 12 months of training, minimum 1 per month. *Refer to RACP Flexible Training Policy for information on part-time training (item 4.2).*
Description
The learning capture is a work-based assessment that involves a trainee capturing, and reflecting on, professional development activities, including evidence of work-based learning linked to specific learning goals.
Purpose
The learning capture assists trainees to reflect on experiences, promotes critical thinking, and connects these to a trainee's learning goals and professional development. It is also a valuable mechanism for trainees to enhance their understanding of complex topics and less common experiences that may be difficult to encounter in traditional training.
How to complete it
The learning capture is completed via TMP under the assessment requirements tab. For more information on how to complete a learning capture review the training resources.

Observation capture

Requirement
12 x observation captures per 12 months of training, minimum 1 per month. *Refer to RACP Flexible Training Policy for information on part-time training (item 4.2).*
Description
An observation capture is a work-based assessment which provides a structured process for trainees to demonstrate their knowledge and skills in real-time workplace situations, while assessors observe and evaluate performance.
Purpose
The purpose of the observation capture is to assess skill development, track progress, and provide targeted feedback for improvement for trainees against specific learning goals.
How to complete it
Observation captures are completed via TMP under the assessment requirements tab. For more information on how to complete an observation capture review the training resources.

Progress report

Requirement
4 x progress reports per 12 months of training, minimum 1 every 3 months. *Refer to RACP Flexible Training Policy for information on part-time training (item 4.2).*
Description
A progress report is an assessment that documents trainees' and supervisors' assessment of trainee progress against the training program learning goals over a period of training.
Purpose
Progress reports assess knowledge and skill development, track progress against the phase criteria, and provide targeted feedback for improvement.
How to complete it
Progress reports are completed via TMP under the assessment requirements tab. Trainees must: • self-assess against the program's learning goals • record any leave taken during the covered training period • provide summary comments about the rotation For more information on how to complete a progress report review the training resources.

Research project

Requirement
1 x research project over the course of Advanced Training.
Description

The research project should be one with which the trainee has had significant involvement in designing, conducting the research and analysing data. Trainees may work as part of a larger research project but must have significant input into a particular aspect of the study.
 	
Research projects are not required to be specialty-specific but are required to be broadly relevant to trainees' area of specialty. Broadly relevant can be defined as topics that can enhance, complement and inform trainees' practice in the chosen specialty.
 	
Three research project types are accepted:
• research in:
  ○ human subjects, populations and communities and laboratory research
  ○ epidemiology
  ○ education
  ○ leadership
  ○ medical humanities
  ○ areas of study which can be applied to care of patients or populations
• audit
• systematic review
 	
The trainee must have a research project supervisor who may or may not be one of their rotation supervisors.

The research project is marked by the training committee as pass, fail or resubmit, and trainees receive qualitative feedback about their project. The research project should be submitted for marking by the end of the specialty consolidation phase to allow time for resubmission in the transition to Fellowship phase if the project is unsatisfactory.

Purpose

The research project enabled trainees to gain experience in research methods; in interpretation of research literature; in participation in research at some stage of their career; and to develop quality improvement skills. Submission of a research project provides evidence of the skills of considering and defining research problems; the systematic acquisition, analysis, synthesis and interpretation of data; and effective written communication.

How to complete it

Detailed information on how to complete the research project can be found in the Advanced Training research project guidelines and can be submitted via TMP under the assessment requirements tab.

For more information on how to submit an Advanced Training Research Project review the training resources.

There are 3 deadlines that must be followed when submitting an Advanced Training Research Project. Trainees can choose to submit their Research Project on any of these 3 dates during the year.

Deadlines: 31 March, 15 June, or 15 September.

Roles and responsibilities

Advanced Trainee

Role
A member who is registered with the RACP to undertake one or more Advanced Training programs.
Responsibilities

• Maintain employment in accredited and/or approved training settings in accordance with training program requirements.
• Act as a self-directed learner:
  ○ be aware of the educational requirements outlined in the relevant curricula and education policies
  ○ actively seek and reflect on feedback from assessors, supervisors, and other colleagues
  ○ plan, reflect on, and manage learning and progression against the curricula standards
  ○ adhere to the deadlines for requirements of the training program.
• Actively participate in accreditation activities undertaken by the RACP.
• Complete the annual Physician Training Survey to assist the RACP and training settings with ongoing quality improvement of the program.

Rotation supervisor

Role
A consultant who provides direct oversight of an Advanced Trainee during a training rotation.
Responsibilities

• Be aware of the educational requirements outlined in the relevant curricula and education policies.
• Oversee and support the progression of Advanced Trainees within the setting:
  ○ assist trainees to plan their learning during the rotation
  ○ support colleagues to complete observation captures with trainees
  ○ provide feedback to trainees through progress reports.
• Actively participate in accreditation activities undertaken by the RACP.
• Complete the annual Physician Training Survey to assist the RACP and training settings with ongoing quality improvement of the program.

Assessor

Role

A person who provides feedback to trainees via the Observation Capture or Learning Capture tool. This may include consultants and other medical professionals, allied health professionals, nursing staff, patients and their families, administrative staff, and consumer representatives.

Responsibilities

- Be aware of the learning goals of the training program.
- Provide feedback to support the progression of Advanced Trainees within the setting:
  - Complete Observation Captures.
  - Provide feedback on Learning Captures as required.

Progress Review Panel

Role

A Progress Review Panel is a group convened to meet and make evidence-based decisions on trainees' progression through training.

Progress Review Panels ensure the integrity and transparency of progression and completion decisions related to Basic and Advanced Trainees.

Panels are considered experts in the training program, including the curriculum standards, requirements, and administration of the program.

Responsibilities

1. **Make decisions on progression** for all trainees in a training program. The panel will assess if trainees have met or are on track to meet the expected standard for their phase of training, including the completion of learning, teaching and assessment requirements.

2. **Manage trainee conditions to enable trainees to progress** by reviewing trainee performance. Where required, panels will set conditions for trainees to meet, with the goal of helping trainees achieve the program learning goals and progression or completion criteria.

Types of Progress Review Panels

There are two types of RACP Progress Review Panels:

- Primary panel: A primary Progress Review Panel is an RACP committee supported by an RACP staff member. Primary panels are existing Training Program Committees/Subcommittees and will have Progress Review Panel functions included as part of their operations and delegations.
- Secondary panel: These are local panels typically set up within a specific training setting, network, or geographic area. These panels will make progression decisions on behalf of the Training Program Committee and manage conditions placed on trainees.

Trainees will be able to review the panels they are assigned to in the TMP.

Trainee progress decisions, conditions and feedback
• Panels will monitor and review trainee progress and make a phase progression decision. • Panels may add training conditions that trainees need to meet to progress in training or during their next phase of training. • Trainees will be able to view progression decisions, conditions and panel feedback on the trainee progress tab in TMP.

RACP oversight committees

Role
RACP-administered committees with oversight of the Advanced Training Program in Australia and New Zealand. This includes the relevant training committee and/or Aotearoa New Zealand training subcommittee.

Responsibilities

• Oversee implementation of the Advanced Training program in Australia and Aotearoa New Zealand:
  ○ Manage and contribute to the review of program requirements, accreditation requirements, and supervision requirements.
  ○ Monitor implementation of training program requirements.
  ○ Implement RACP education policy.
  ○ Oversee trainees' progression through the training program.
  ○ Monitor the accreditation of training settings.
  ○ Case manage trainees on the Training Support pathway.
  ○ Review progression and certification decisions on application in accordance with the RACP Reconsideration, Review, and Appeals By-Law.
• Work collaboratively with secondary Progress Review Panels, where applicable to ensure the delivery of quality training.
• Provide feedback, guidance, recommendations, and reasoning for decision making to trainees and supervisors.
• Declare conflicts of interest and excuse themselves from decision making discussions when conflicts arise.
• Report to the overseeing RACP committee as required.

Resources

See RACP Online Learning for new curricula training and support resources.

For trainees

- Education policies
- Trainee support
- Trainee responsibilities
- Accredited settings
- Training fees

For supervisors

- Supervisor Professional Development Program
- RACP Research Supervision resource
- RACP Training Support resource
- RACP Creating a Safe Workplace resource