Purpose

Progress Review Panels review trainees' progress and **make evidence-based progression and completion decisions.**

Progress Review Panels play an essential role in ensuring the **integrity and transparency of decisions** about trainee progress.
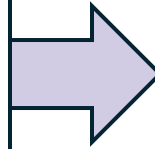
Pain point

Supervisors made decisions alone, which could feel biased

Strained relationships made open, supportive conversations harder

Harder for supervisors to balance teaching with assessment

Raised **concerns about fairness** in decision making

Solution

A **panel of experts** review trainee progress together

They use **evidence collected over time**, not just one person's opinion

This ensures decisions are **fair, well-rounded and transparent**

Benefits

- **Diverse perspectives** from a variety of people involved in the training program
- **Shared-decision making** to provide a collaborative and supportive environment
- **Improved identification and early intervention** for trainees who require more support
- **Reduced bias** as decisions are made collectively and transparently, based on evidence

What this means in practice

- The panel **set-up model is tailored** to suit each training program
- Each program has a **primary panel** and may also use **secondary panels**
- Panels meet **regularly to review trainee progress**
- If needed, they set **conditions to help trainees improve**
- **Trainees show their progress** through learning, teaching and assessment tasks
- **Supervisors recommend outcomes** to the panel using completed progress reports
- **Trainees view decisions and conditions** in the Training Management Platform (TMP)

Progress Review Panel and other curriculum training resources

curriculum@racp.edu.au

Here are the key resources to support Progress Review Panels, organised in a recommended order and tailored to the needs of your role.

All roles – start here to build a baseline of understanding

Progress Review Panels workshop series
1. Overview and definition
2. How it works
3. What this means for different roles
4. How it looks in TMP
5. Differences compared to PREP
6. Conditions in training
7. Training support pathway
8. Programmatic assessment

Total time – 33 mins

Committee and panel members – recommended order

- Progress Review Panel guide (core document)
- Planning checklist
- Agenda and minutes (templates for secondary panels)
- Calibration pack (for running calibration sessions)
- Case studies – Basic Training (practical application)
- Case studies – Advanced Training (practical application)
- Secondary panel Terms of Reference (relevant to secondary panels only)

Total time – 1-2 hours

TMP instructions – role specific

Trainees
- Trainee guide

Supervisors
- Supervisor guide

Panel members
- Panel member guide
- Interactive "try it" experiences

Total time – 20 mins

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