

Rotation Plan – information sheet

Reviewing and editing a rotation plan

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Overview: Some rotation plan features in TMP require temporary workarounds. More functionality will be available in mid-2025

Challenges

⊘ Trainees cannot currently remove Rotation Supervisors added in error

👤 Trainees can edit their rotation plan in any status, except when:

- The plan status is *Amended – In Review Supervisor/DPE*
- The validation status is *Certification required* or *certified*

👁️ Supervisors and DPEs have read-only access. Only the trainee can edit the plan.

Strategies

☎️ Contact the RACP if a supervisor was added in error. TMP updates are coming in 2025 to allow self-edits and removal.

⊕ Rotation supervisors can re-set the plan status by clicking ‘Return to Trainee’ if there is no rotation supervisor nominated, the trainee will need to contact the RACP to change the status.

Status

Incomplete

☐ Review Finalised?

☒ Return to Trainee?

📊 We're working on TMP enhancements to allow supervisors and DPEs to make changes to rotation plans in future

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Name	Plan Status	Plan Type	Start Date	End Date	FTE	Plan Duration (Month)	Phase	Training Program Setting	Validation Status	Actions
Debra Lee - Accredited Setting - Basic Training AU (AM) 2025	Finalised - Supervisor/DPE Reviewed	Accredited Setting	02/02/2025	02/05/2025	1.0	2.9	1 - Foundation	Basic Training AU (Adult Medicine) - Mornington Peninsula General	Validation Required	⌵
Debra Lee - Accredited Setting - Basic Training AU (AM) 2025	Submitted	Accredited Setting	07/02/2025	13/05/2025	1.0	3.1	1 - Foundation	Basic Training AU (Adult Medicine) - Mornington Peninsula General	Validation In Progress	⌵

Example: Rotation plan status and validation status in TMP

ABOUT THE ROTATION PLAN

- Trainees can draft and save future rotation plans before submitting them with full details later
- Trainees are the only user who can edit the information in their rotation plan, supervisors cannot edit any fields.
- All supervisors and DPEs linked to a trainee can view rotation plan information to maintain oversight of learning and development. Only Rotation Supervisors can approve a rotation plan.

Contact the RACP Member Support Centre

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